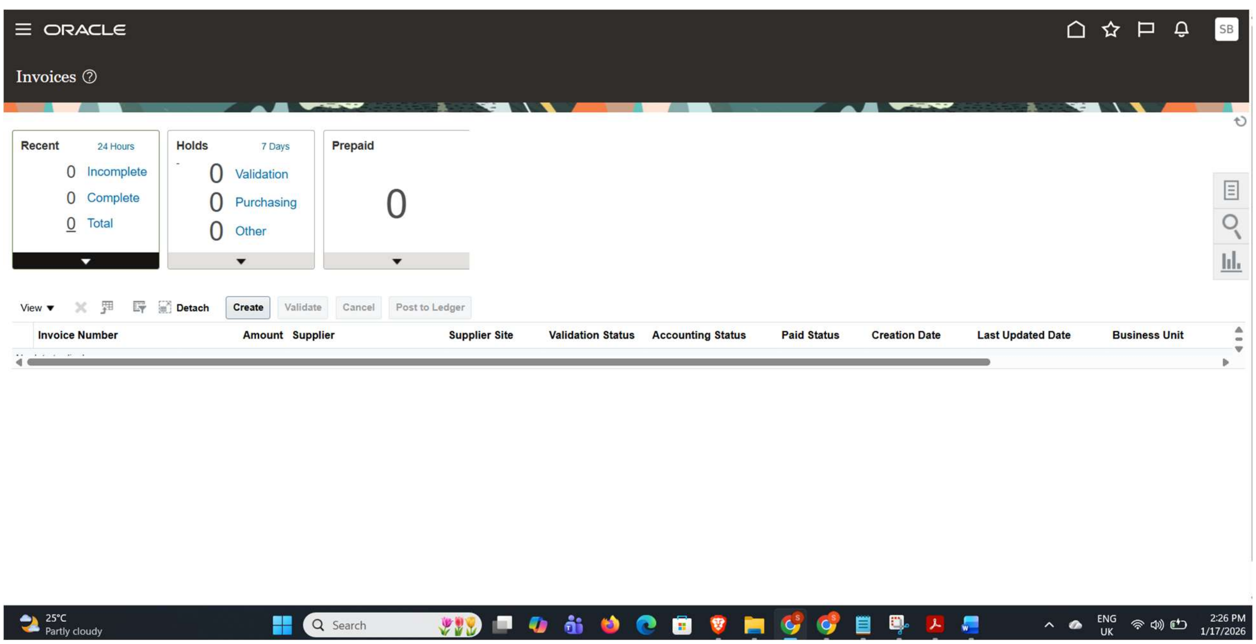
## PROBLEM STATEMENT / USER STORY

When customers raise invoices through Supplier Portal, Payables team have no means to know that the invoice is available for processing unless they explicitly search for the invoice by Source.

This is a major deterrent for Supplier Portal Adoption. Customers often sell the idea of a shorter Payables cycle to convince Suppliers to shift to Supplier portal. This lack of directly visibly negates that completely.




## DESIRED SOLUTION

On the Invoices Landing page, add a portlet to show Payables number of Invoices ready for processing from ISP.

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## STEPS

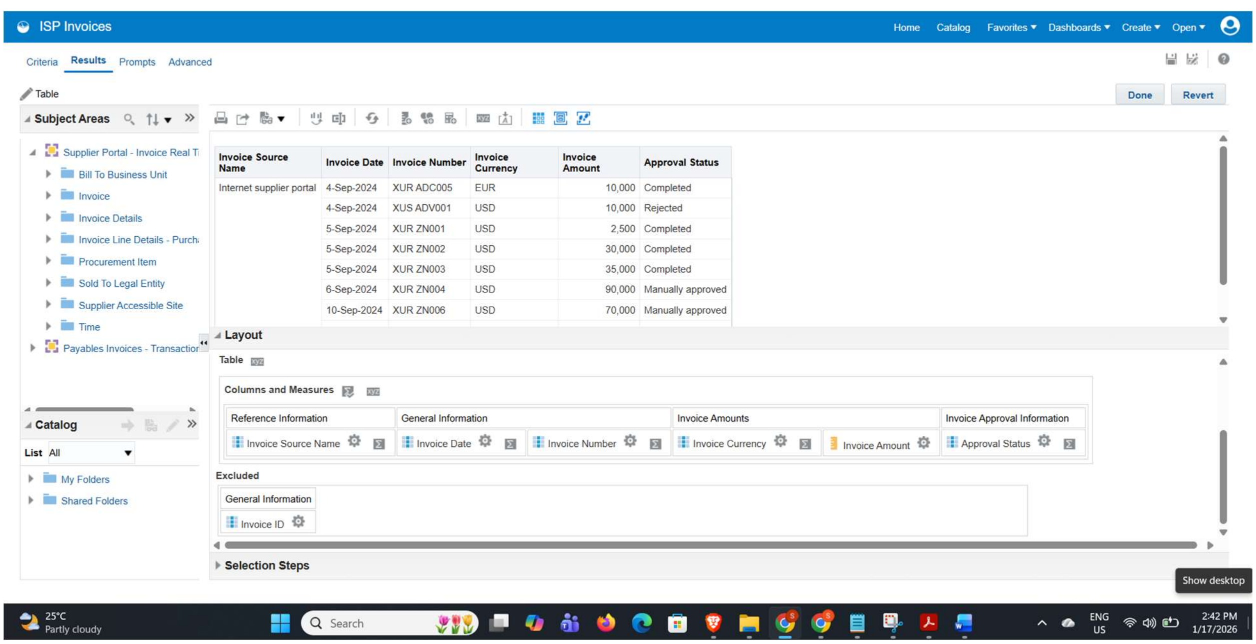
1. Create an OTBI Report to list the number of invoices ready for processing
2. Create an Infotile for the count display
3. Optionally add a deeplink on the Invoice Number to allow direct navigation to the Invoice
4. Create a sandbox to personalize the Invoices Landing Page
5. Personalize a region and add the FBDI report there
6. Publish the Sandbox

## SCREENSHOTS

### *Creating the OTBI Report*

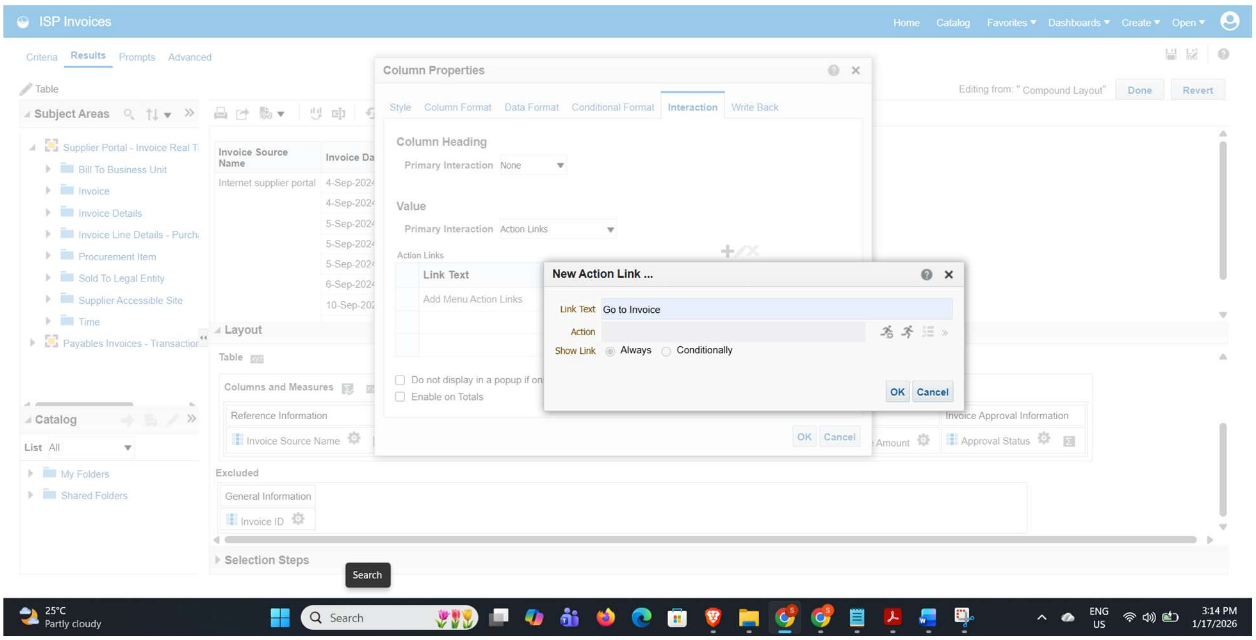
*→Tools →Reports & Analytics →Browse Catalog*

*New Analysis*




*You can exclude Invoice ID*

*Optionally to add the Deeplink: on invoice number edit the column properties and add an Action Link to Navigate a web URL*




*Action: Navigate to webpage*

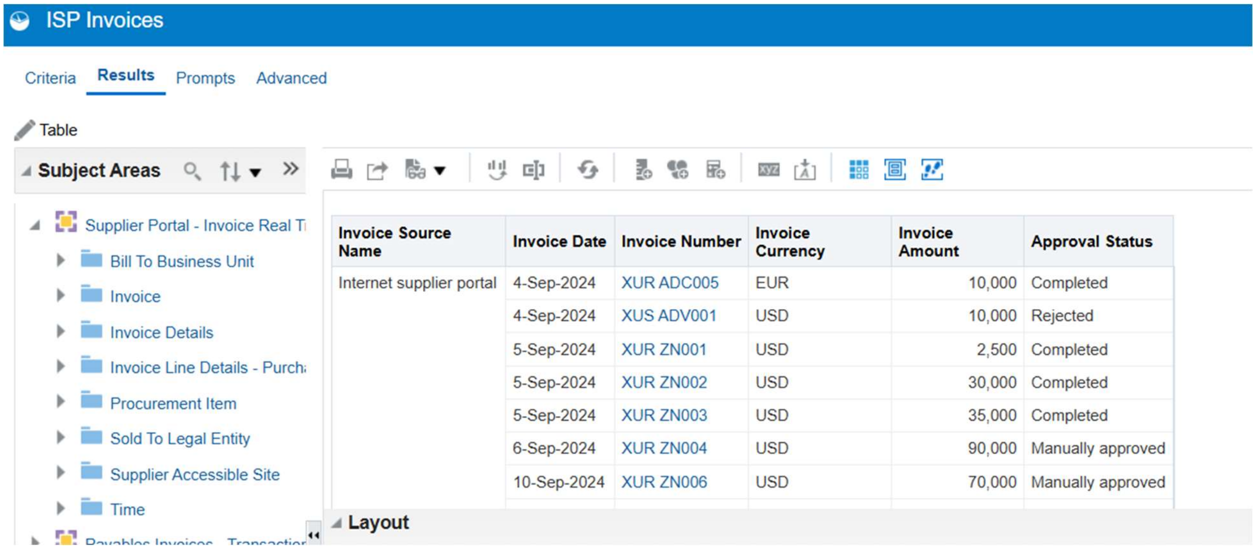
*https:/../fscmUI/faces/deeplink?objType=@{1}&action=@{2}&objKey=InvoiceId=@{3}*

*1 = AP_VIEWINVOICE*

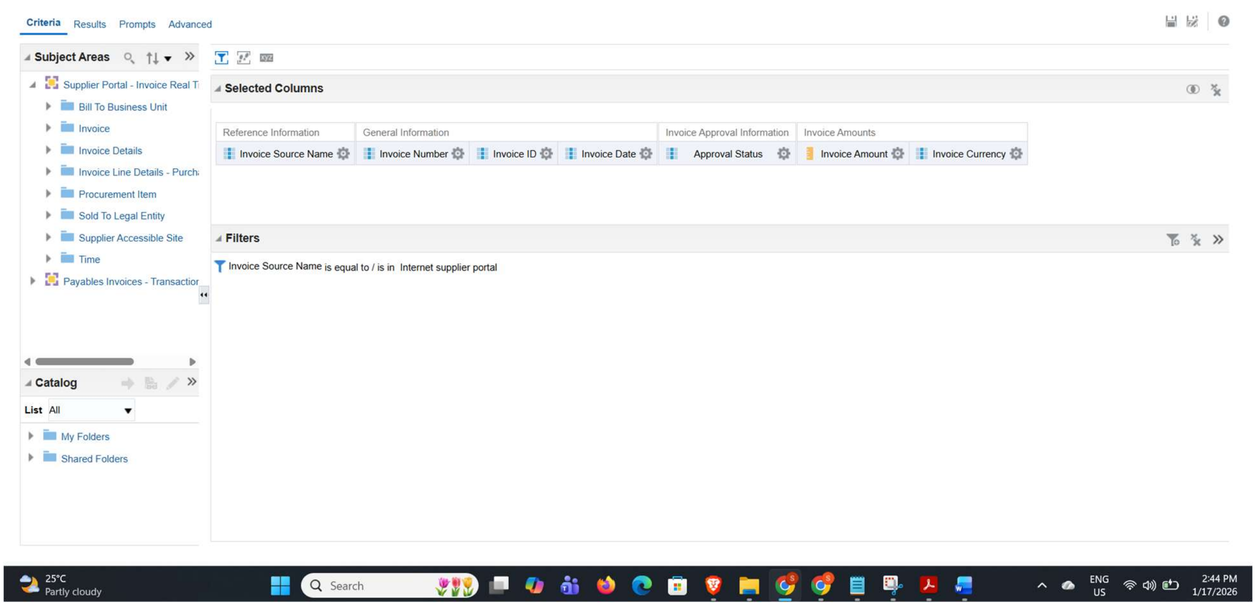
*2 = VIEW*

*3 = "General Information"."Invoice ID" from "Payables Invoices - Transactions Real Time"*

*Final URL: https:/../fscmUI/faces/deeplink?objType=AP_VIEWINVOICE&action=VIEW&objKey=InvoiceId="Payables Invoices - Transactions Real Time"."General Information"."Invoice ID"*

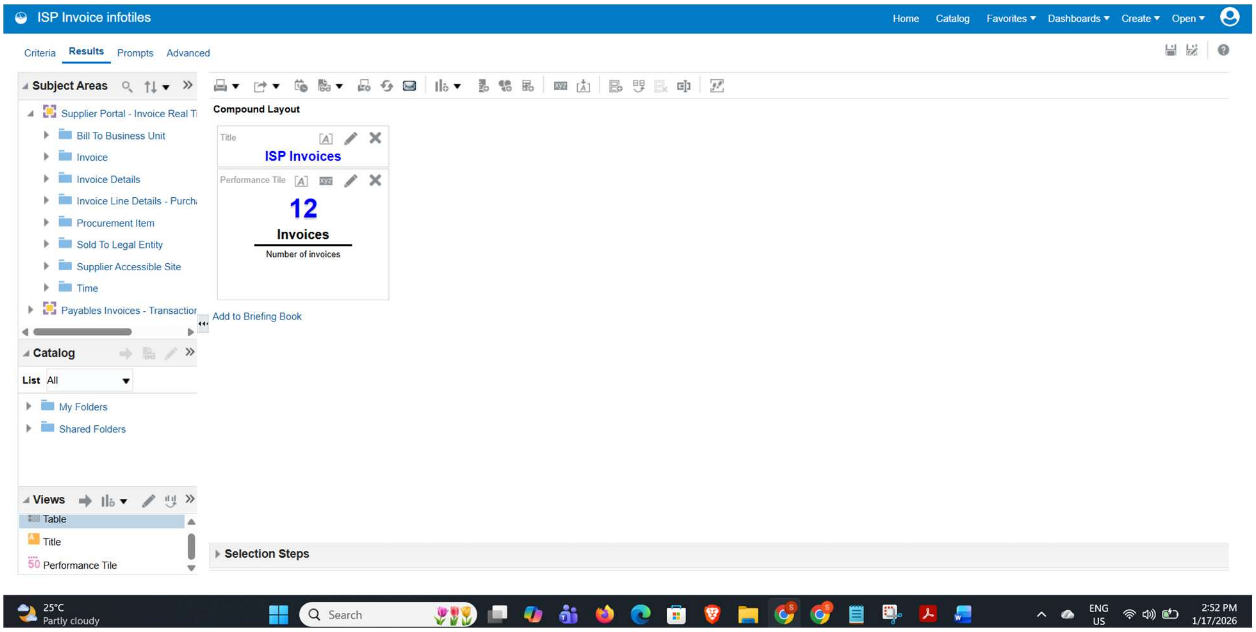



*The column with Deeplink will turn to Blue*

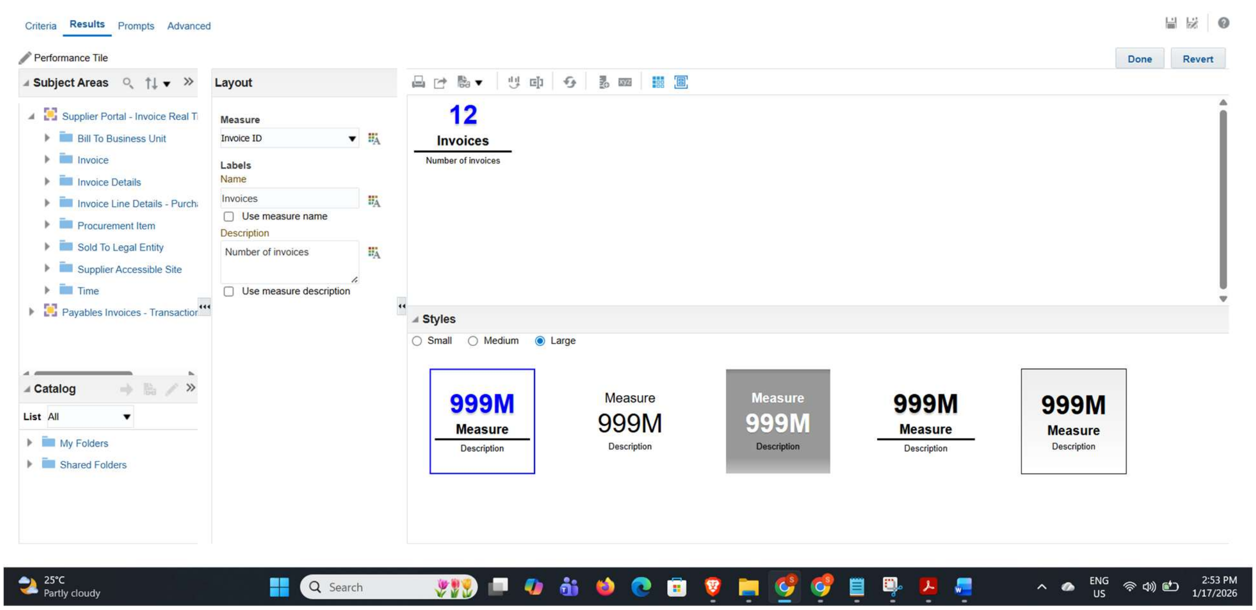



*Filter on Invoice Source ID to limit to 'Internet Supplier Portal'*

*Create a new Analysis and add Infotile View*




*Put the Performance Tile Measure on Invoice ID for uniqueness*




*Verify your reports*

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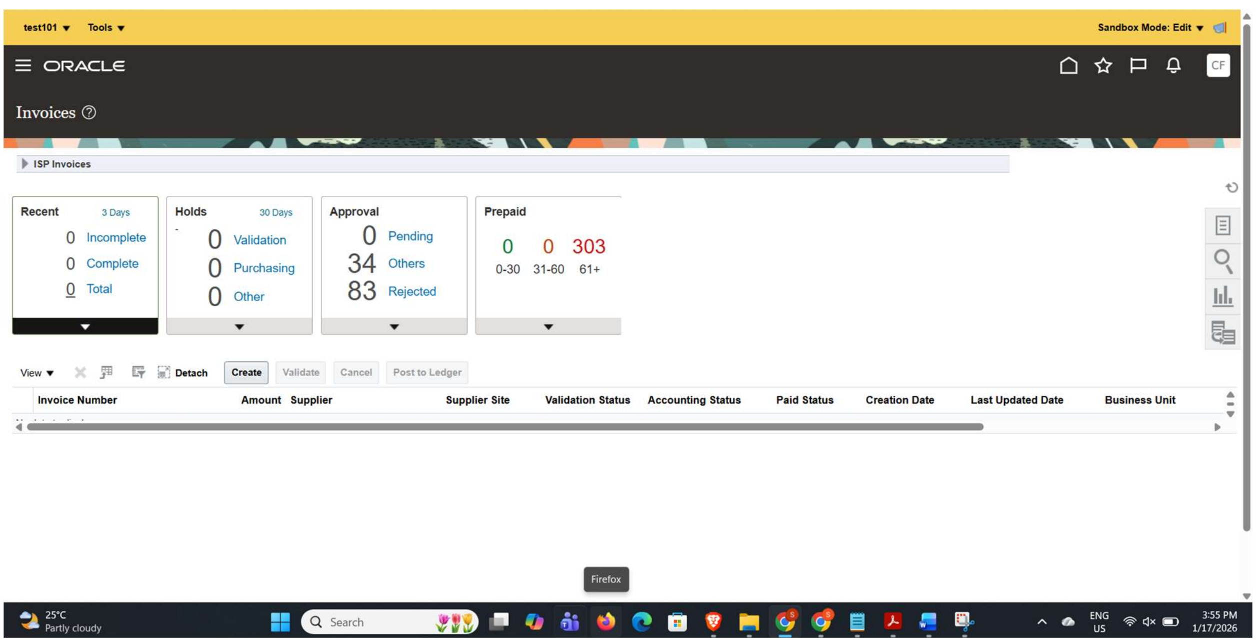
*Once Ready, you are now ready to personalize the Invoice landing page to add the OTBI Report*

*→ Tools → configuration → Sandboxes*

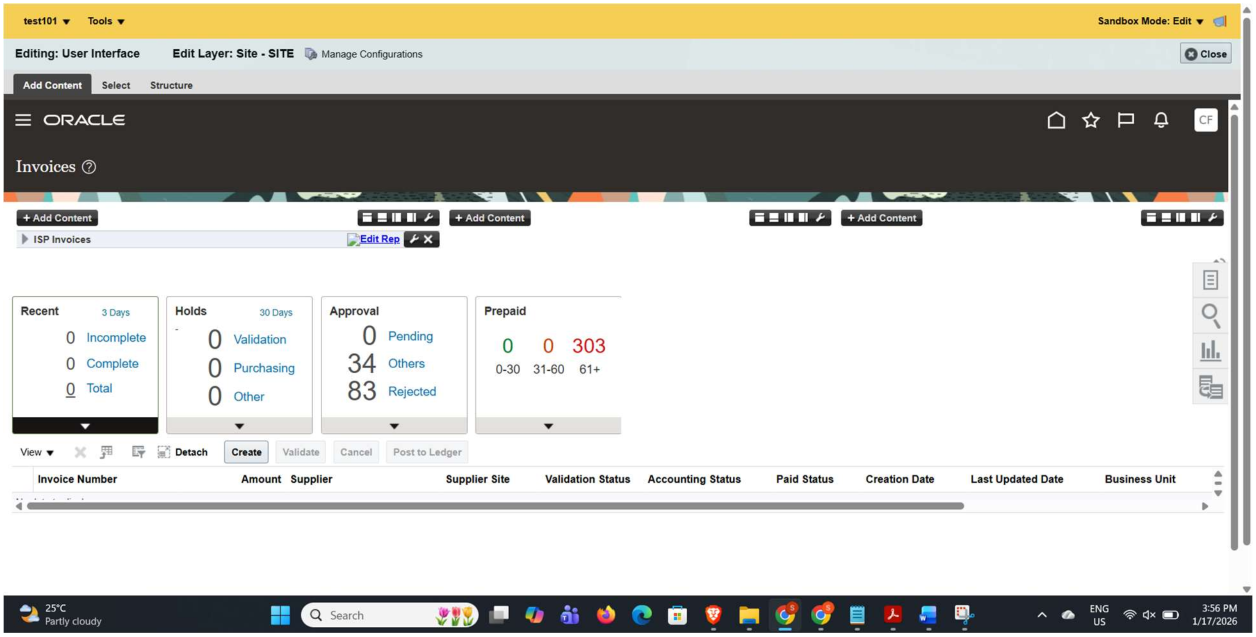
*Create a Sandbox if not available already or enter an existing Sandbox. Tool Required: Page Composer*

*The Sandbox Mode will appear on Top*

*Navigate to the page to want to personalize*

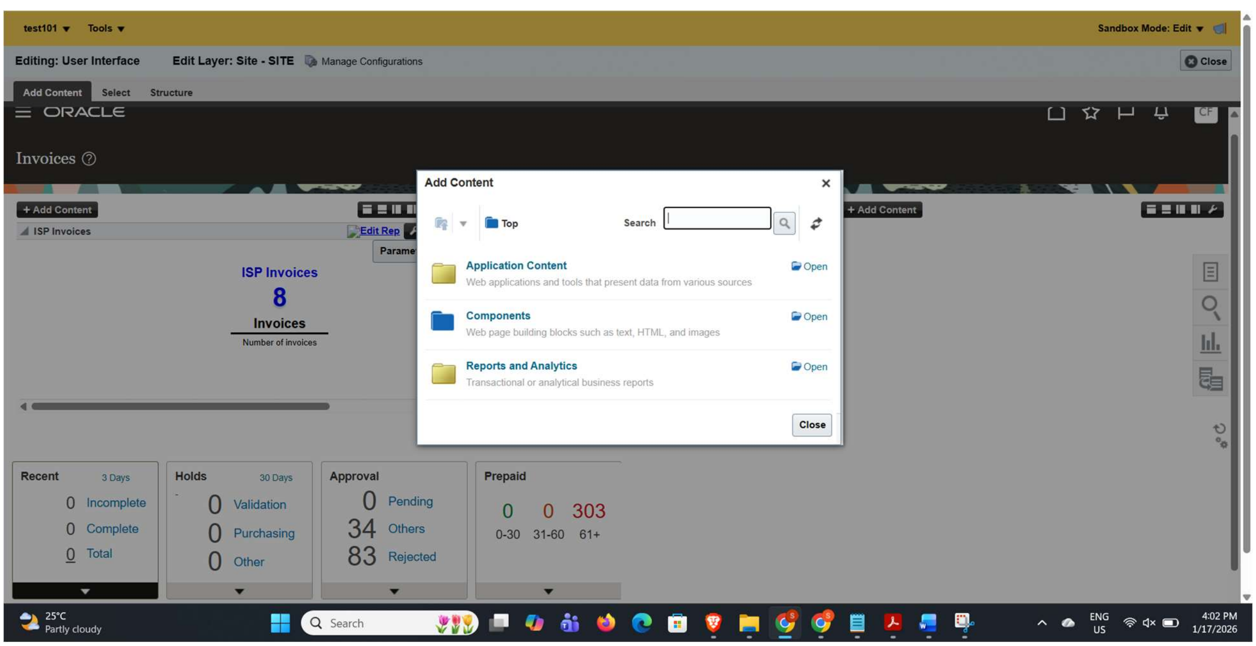



*Invoke the Page Composer (Tools → Page Composer)*

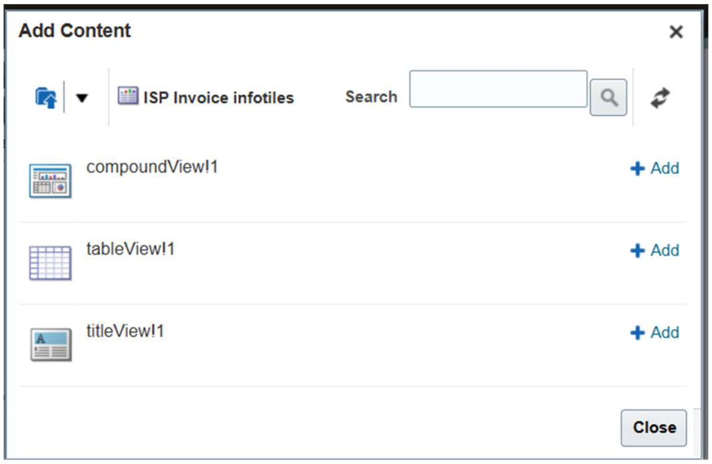



*The section you can edit will appear. In our case, we will choose to Add Content*

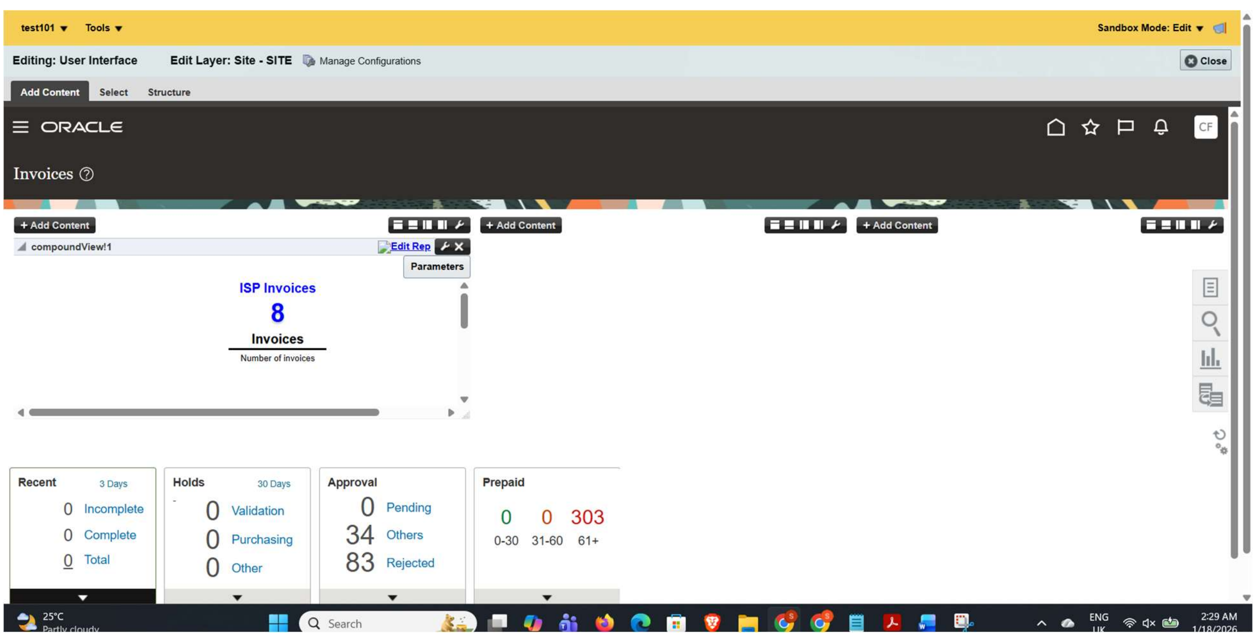
*Add Content → Reports and Analytics → Search for the OTBI Report Name (or navigate down the OBIEE Repository)*



*Click on the Report Name (ISP Invoices Infotile) and Add the Title View*




*Choose either the table view of the compound view*

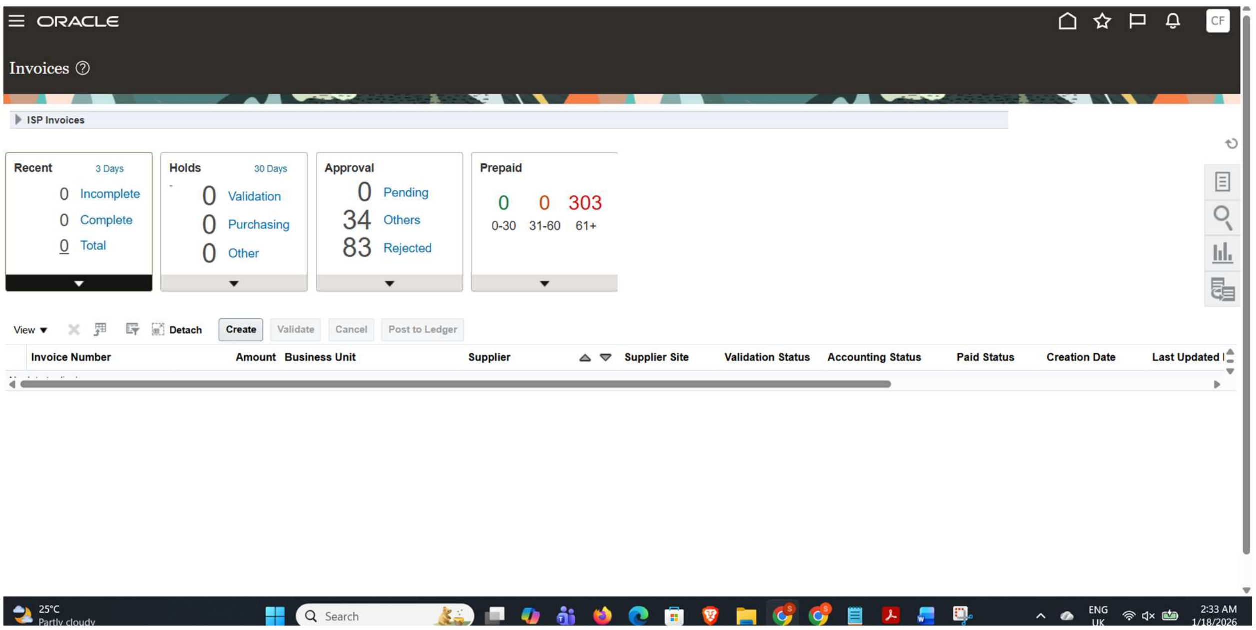



*Once you are satisfied, you can publish the sandbox*

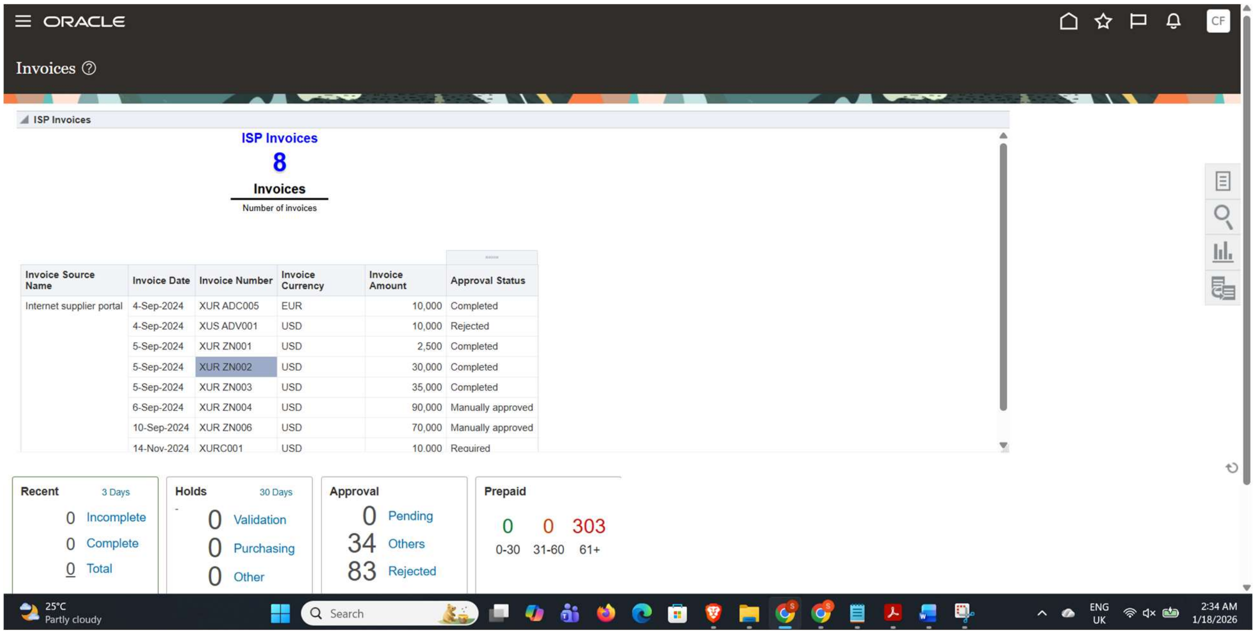
- *Click on Close to exit the Page Composer*
- *Navigate on Sandbox details to Publish the changes*

- *Once completed, exit the Sandbox*

*The new section containing the compound OTBI report should appear now*




*Expand to see the content and interact with the report*




## NOTES

The report is not too esthetic, but it remains functional. Instead of a compound view that clutters the full page, you may opt to create a Master Detail Report instead, publishing only the summary count with drill down to the detailed report

## PRE-REQUISITES

Roles: You need the relevant roles to manage sandboxes and well as BI author Roles

## BEST PRACTICE

Create and test your report in your local folder. Once ready for deployed, deploy in the shared folder and follow the folder and publication protocol established by the team.

## AUTHOR:

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